

CROFT YARPOLE & LUCTON PCC MEETING

Minutes

7th November 2024 at 7.15 pm: St Leonards

1	Welcome & Opening Prayer Chair: Oliver Elphick Present: Revd Matthew Burns, Jane Higgins, David Nightingale, Richard Fletcher, Sue Smith, Sandy Ewing, Gordon Ewing, Rose Jenkins Apologies: Val Ainsworth, Morwenna Lloyd, Ruth Elphick
2	Discussion: No discussion topic this meeting
2	Minutes of previous meeting: Approved Matters Arising: <ul style="list-style-type: none">a. Oliver<ul style="list-style-type: none">a. Take old folding chairs up to Croft; One dozen have gone up, but Oliver needs help Action:- Richard will assistb. Jane<ul style="list-style-type: none">a. DBS certification for Oliver- no further action as Oliver is movingb. Croft Carol service- can go ahead on 7th – 7pm. Action: Rose to supply candles and holders. Jane to check re ticket purchase requirement. Jane and Matthew to formulate contentc. Mathew<ul style="list-style-type: none">a. Update from Stephen Challoner on Licence to Occupy – pendingb. Earl Mortimer liaison update – Matthew has met with art teacher at Earl Mortimer; they are interested in staging an art exhibition in the Church possible work from Year 7 and maybe also some GCSE work. This would probably second half of summer term action in last half term of year, work from Year 7 Action: Matthew will continue contact and monitor for updatesc. Ian Mortimer visit update-- pendingd. Update on discussion re diocesan strategy – nothing to report yete. Provide list of burial plot reservations – There is a book of faculties, and all reservations should be submitted via a faculty. Action: Ollie will chase up the details of any facultiesd. Richard<ul style="list-style-type: none">a. Options re finding a new Treasurer. -no luck yet.e. Davidf. All<ul style="list-style-type: none">a. Chancel banners – see SLM reportg. Sue

	<ul style="list-style-type: none"> h. Ruth i. Sandy/Gordon Develop Feast of St. Leonard's. This has taken place for which many thanks were expressed to Gordon and Sandy j. Rose <ul style="list-style-type: none"> a. Investigate Banners made up on basis of card – no action k. Unallocated <ul style="list-style-type: none"> a. Production of a Service in Progress notice b. Reading of names at War Memorial Monday 11th- Action: Val & Rose <ul style="list-style-type: none"> c. Repair of bench in Garden of Remembrance- Action Gordon to talk to Andrew Thomson as the bench is in memory of his mother, Eileen
4	<p>DECISIONS</p> <ul style="list-style-type: none"> 1. Chancel wall decorations- Action Sue to talk to Barry again 1. PCC Shed roof repair – Action Ollie to look at it and find out what is required 2. Christmas arrangements <ul style="list-style-type: none"> a. Mary & Joseph rota- Rose is managing this b. Christmas Trees x 3 Action Rose to ask Morwenna if they do this for Croft – note Morwenna puts out a Crib but no Christmas Tree. Sandy will put up Christmas card tree in Yarpole if Rose shows her where it is- that beneficial charity will be the Children's Society c. Carol Singing round the village will be Weds 18th December, meeting at the Bell Tower at 4.30 and ending up in the pub around 6pm for a final carol or two d. Nine Lessons- 15th December 3pm Birchpoles have chosen 3 carols Action: all to send suggestions of Carols for the Congregation to Ollie Richard to supply Mulled wine (Richard) – All to bring mince pies – There will be refreshments served at 3pm followed by service at 3.30pm e. Carols round the Tree 24th December 3pm Richard to supply Mulled wine (Richard) – All to bring mince pies – There will be refreshments served at 3pm followed by service at 3.30pm f. 4th Sunday December- Contemporary Carols from Resound Worship? Action: Rose wo supply suggestions to jane g. Adopt a Grave Christmas clear up Sunday 8th December 11.00 am h. 5th Sunday service 11.00 am Orleton c/f use of recorded music in the future <ul style="list-style-type: none"> 3. Churchyard Maintenance Plan follow up <ul style="list-style-type: none"> a. There has been positive comment so far and a donation of

	<p>£400 pa from SLM Thanks were given to Rose for development and delivery of this plan. Proposed: Gordon Ewing Seconded: Sandy Ewing Action: Rose to thank SLM and approach Shop for same</p> <p>b. Clearing the paving slabs – Action: Ollie to try flamethrower</p> <p>c. Explanation of new approach will be delivered to the Village via Parishioner in Feb issue Action: Rose to write this</p>
	<p>DISCUSSIONS</p> <ol style="list-style-type: none"> 1. 2025 4th Sundays: Action – all to submit suggestions to Jane. Ollie to do Feb. 4th Sunday 1. Succession Planning – for discussion at next meeting 2025 2. Café Church and other initiatives? Next course to be discussed with Café Church attendees
6	<p>REPORTS</p> <ol style="list-style-type: none"> 1. Diocese/Deanery Activity update – Matthew Jonathan is moving on to the Cathedral William is now on team Jane is to be licensed as Local Minister. Deanery team working on a deanery Mission action plan 2. Treasurer Report Nothing major report – accounts attached in Appendix A 3. Church Warden Report Mr Kevill Davies visited a while back when gravestones were overgrown. He wants to move the stones to the Garden of Remembrance. ACTION: Rose to supply David with photographs of the area and an outline of the Churchyard Maintenance Plan and he will write to Mr Kevill Davies Floor at Croft – on agenda for January Quinquennial on December 5th 4. St. Leonard’s Management update <ul style="list-style-type: none"> • Excellent meeting with new SLM trustees • William Chitham has agreed with SLM to carry out repairs to banners before Christmas using outstanding funds • Old sound system to be ditched now the new system is in place • SLM have generously agreed to contribute £400 pa to the new churchyard maintenance plan costs • Awaiting PCC update re safeguarding update. SLM looking at a framework re Charity Excellence. PCC is required to adopt C of E safeguarding policy • Booking of church and café being reviewed to adjust the charges for small groups • Replacement of Bell Tower lights, to be replaced with LEDs • Tidying of the Bell Tower undertaken by Sandy, Gordon and Rowenna, various items in Churchyard shed. Bench in churchyard

to be removed

There is a dilapidated bench in the Bell Tower which is no longer in use, and which can be offered on Whatsapp. Proposed: Rose Jenkins, Seconded: Jane Higgins

- Toilet problem has been repaired
- Feast of St Leonards – great success and thanks to Gordon and Sandy and all volunteers for driving this through

5. Croft Chapel Update –

Polishing wooden panels at croft to be considered

6. Safeguarding report

Val and Jane have met to consider way forward, they are keen to do more training for people in the Parish

It would be useful to outline in the Parishioner an explanation of safeguarding

Jane and Val planning to do level 2 training in February. Report in Appendix B

7. Joint Council report

The financial arrangements for funding Forbury are unchanged from current position.

7 Any Other Business Correspondence & Forthcoming Events

Sue being contacted by SSE to have a meter installed at croft. Is a faculty required –

ACTION: Ollie will investigate

HHCT –

ACTION Rose to reply “yes, we are willing to contribute, and this is normally triggered by receiving correspondence from them, but we haven’t received anything from them and hence this wasn’t triggered. Can they send us anything we can use for this purpose.”

History records review Jane and Sue wish to join is review of historical material at back of shop,

ACTION Rose to arrange with Carol Clare

Pegs –

ACTION Rose to ask Gill and Julian if they require any further pegs and advise Richard accordingly

“Thanks” to all invisible volunteers – Rose to include in Christmas item in Parishioner

Could we approach local schools to produce some posters for us

ACTION – who?

Email from Rita Shaws daughter asking if her ashes could be interred with Rons, on Saturday 21st December.

ACTION Matthew to investigate if there are additional charges for a second interment

Change next meeting date to Jan 9th from 16th.

8 **Notification of Forthcoming meetings/ events**

PCC Meetings : Jan 9th: March: 6th

4th Sundays

November 24	Rose Jenkins /Val Ainsworth
December 22	Jane Higgins

Be Still (1st Weds in the month 5.30-6pm)

13th November – Rose

4th December – Oliver

8th January - Rose

5th February – Oliver

5th March- Sandy

Appendix A : Accounts
September 2024

CCLA	Charities Deposit Fund	Pierrepont Ecclesiastical			£ 105.01
CCLA	Charities Deposit Fund	PCC Yarpole			£ 53,178.87
	CBF	Bell Tower Fund			£ 2,850.22
CAF	CAF Bank	Croft with Yarpole and Lucton		Reconciled	£ 28,361.03
			General Funds	£ 15,588.35	
	As at end Sep 24	Restricted Funds	Cupola	£ 193.37	
	As at end Sep 24	Designated Funds	Cupola	£ 3,474.31	
	As at end Sep 24		Parishioner	£ 4,322.60	
	As at end Sep 24		Burial Ground	£ 4,197.40	
	As at end Sep 24		Chancel	£ 585.00	
	As at end Sep 24		Reconciled	£ 28,361.03	
Income	Parish Giving	£ 454.91	Expenditure	Parish Offer	£ 2,000.00
	Regular Givers	£ 105.00		Team Ministry	£ 134.17
	Sum up	£ 100.29		Yarpole Exp	£ -
	Yarpole Collection	£ 40.00		Croft Exp	£ -
	Yarpole Wall Boxes	£ 42.00		A/c Fee	£ 5.00
	Tithe Income	£ -		Croft Insurance	£ 122.43
	Croft Collection	£ -		Croft Elec	£ 216.81
	Croft Wall Box	£ 232.50		SLM	£ 420.00
	GWD box at Croft	£ 347.74		Donations	£ -
	Elect from Croft Castle	£ -		Third Party Funds	£ -
	HMRC	£ 426.21		Fete	£ -
	Fundraising	£ 69.00		Burial Ground	£ -
	Contra to SLM	£ -		Contra to SLM	£ -

	Yarpole Collection	£ 69.00		Croft Exp	£ 93.84
	Yarpole Wall Boxes	£ 20.20		A/c Fee	£ 5.00
	Tithe Income	£ -		Croft Insurance	£ 122.43
	Croft Collection	£ -		Croft Elec	£ -
	Croft Wall Box	£ 373.50		SLM	£ 420.00
	GWD box at Croft	£ 412.91		Donations	£ -
	Elect from Croft Castle	£ -		Third Party Funds	£ -
	HMRC	£ 104.98		Fete	£ -
	Fundraising	£ -		Burial Ground	£ 215.00
	Contra to SLM	£ -		Contra to SLM	£ -
	Legacy/interest	£ -		Flower Fund	£ -
	Assigned Fees	£ -		Croft	£ -
	Third Party Funds	£ -		Parishioner	£ 323.00
	B Ground	£ -		Legacy	£ -
	Fete and Flowers	£ -			£ -
	Parishioner	£ 175.00			£ -
	Fund Raising Croft Res				£ -
	Fund Raising Croft Designated	£ 262.13			
	Interest	£ -			
	Total	£ 2,051.24			£ 1,326.19

APPENDIX B

SAFEGUARDING REPORT

There have been no safeguarding issues reported since the last PCC meeting.

However, safeguarding training is advisable for all PCC members so that everyone can recognise safeguarding issues, all of which should be passed on to Jane or Val.

We have both been trying to access the latest round of training for Parish Safeguarding Officers, provided by the Diocese. The next opportunity is in February 2025.

We would like to establish a date when we can provide current training for all PCC members for this very important issue.

We have a training package available. Please would you suggest some dates, possibly in December, but more realistically, in January 2025, so that we can establish firm parameters for delivering the training. Contact Val or Jane with suggestions.

Jane and Val