

CROFT YARPOLE & LUCTON PCC MEETING Minutes

11th January at 7.15 pm: St Leonards

	<i>Mins</i>	
1		<p>Welcome & Opening Prayer Chair: Gordon Ewing <i>Apologies:</i> David Nightingale, Richard Fletcher <i>Present:</i> Gordon Ewing, Sandy Ewing, Oliver Elphick, Ruth Elphick, Rose Jenkins, Sue Smith, Matthew Burns, Jane Higgins, Morwenna Lloyd <i>Guest:</i> Andrew Prail (SLM)</p>
2		<p>Discussion</p> <ol style="list-style-type: none"> 1. Andrew Prail from SLM trustees attended to provide an update re the black folding chairs. The objective is two-fold – provide comfortable, safe, resilient extra seating that is not stored in the gallery. The broken black chairs has been removed and it is the intention to replace them all. An alternative are the Abbey chairs which can be seen at St. Lawrence’s in Ludlow, which can be stored up to 40 in a stack and come with a designated trolley. . SLM estimate that we need 30-40 chairs. The blue chairs from the café are now stored downstairs. SLM are considering the purchase of a shed to be erected where the wood pellet store used to be. Andrew circulated details of both the chairs and the proposed shed, possibly with double doors, to the meeting. The shed would house the Abbey chairs, the blue chairs and the tables. An anonymous donor has offered to finance legacy equipment which this is. Possible timescale would be 2-3 months. A faculty would be required for both the chairs and the shed. Concern was expressed about the process of moving the chairs in and out. There was re-assurance that the special trolley would make this easy. Action: Gordon and Sandy will go and have a look at the chairs in Ludlow before next week’s SLM meeting <p>Motion: The PCC agrees for SLM to move forward with this project to get new chairs and shed and make the faculty application. Proposed: Gordon Ewing Seconded: Oliver Elphick. Passed without objection.</p> 2. Church Gutters to be cleared next week 3. Nothing response yet from Chancellor re Licence to Occupy. Action Andrew will contact Stephen Challoner
3		<p>Minutes of previous meeting approved</p> <p>Outstanding Actions from last meeting</p> <ol style="list-style-type: none"> 1. Oliver has printed churchyard regulations for the burial ground, they now need to be displayed. Action: Richard Fletcher to provide a suitable board from his shed for the mounting of the guideline 2. 4th Sunday worship schedule is partially complete although response yet to be received from Jonathan. Action Sue Smith will share Rosie’s (Kingsland) details to Oliver to see if she would like to lead a service. Sue Russell is also willing to lead a service. 3. DBS certification for Oliver- still being chased through the system after change of personal Action: Jane to continue to chase this

	<ol style="list-style-type: none"> 4. Earl Mortimer College summer artwork engagement. There is a schools wide exhibition planned for the Priory, some of which could then be transplanted here Action Matthew will liaise with Priory and College on this 5. Visit from Ian Mortimer to follow up his offer of a stained glass window. – still to happen 6. Licence to Occupy Review Action Matthew to chase up response 7. Kerbstones in burial ground. Matthew has spoken with the Archdeacon and the kerbstones can be removed but we should leave a notice behind as to why this has been done Action : David Nightingale is now authorised to remove the kerbstones but we ask that he leaves a note behind on the grave explaining PCC authorised the removal as it was contrary to burial ground guidelines. 8. Chancel Banners: Barrie has done all he can to prepare the banners, Nancy is now doing the artwork 9. Grave Talks materials - put on hold for now 10. Cookbook update, only 18 copies remain unsold. The PCC expressed many thanks to Gordon and Sandy and the team for all their efforts. 11. Posters for the church – Action Working Group to be set up comprising: Oliver, Jane and Sandy. 12. Future Course. Oliver has had a discussion with Phillippa. They have settled on “Exploring Christianity” and will invite the other Parishes. To be held at St Leonards fortnightly on 2nd and 4th Mondays, Action Oliver to discuss the start /end time in conjunction with other Parishes at the next Church wardens meeting and advertised in the March edition of The Parishoner 13. Registering the St.Leonard’s organ has proved very complicated so - Action Oliver will ask Robert Kay to perform this registration for us
Decisions	
4	<ol style="list-style-type: none"> 1. Seasonal Evensong In addition to our current service pattern there have been occasional afternoon services which have been well received. Can we consider more services later in the day, more family focussed and not everyone wants communion. Suggested on 3rd Sunday at 11.00 am and on 1st Sundays which is meeting at Croft to have an afternoon/evening service at St. Leonards. Action Jane will lead a 3rd Sunday 11.00 am starting after Easter, April 21st 2. Grass banks up the church path – further strimming can be done if deemed necessary 3. Date and format of AGM : Sunday afternoon 3pm on 21st April followed by tea and cake.
Discussions	
5	<ol style="list-style-type: none"> 1. Review of Christmas arrangements in preparation for next year’s planning <ol style="list-style-type: none"> a. Church Christmas Tree – some feedback received that we should have had a real one, which we shall do when artificial one falls apart. Martin & Barbara Flaherty are still happy to store it and put it up and take it down for which many thanks. Christmas card tree is now stored in Vestry in a bag for next years use

	<p>b. Joseph & Mary – should do it again next but with a donkey.</p> <p>c. Charity giving – card tree/ carols round the tree/ nominated charity.</p> <p style="padding-left: 20px;">0. Christmas Card Tree raised £75 for Medzin Sans Frontiers</p> <p style="padding-left: 20px;">1. Carols round Tree raised £143.68 for Childrens society</p> <p style="padding-left: 20px;">2. Several trugs of seasonal food raised for food bank</p> <p>d. Services at Croft & St.Leonard’s.</p> <p style="padding-left: 20px;">There were 2 services at Croft.:</p> <ul style="list-style-type: none"> • The first service was aimed at the visitors but not very well attended. • Nine lessons and carols at Croft was more congregational based. <p style="padding-left: 20px;">Need better communication between the Trust and us. The service for visitors could be presented as a “a celebration of carols” and have a family orientated focus around the crib. This could be raised with Anna at Croft by Jane & Oliver. A Saturday afternoon before Christmas is not a good time, maybe have it during one of the Illumination events</p> <p>e. Carol singing round the village and then in the pub – this was a success and should be repeated.</p> <p>f. Other e.g. adopt a grave Christmas get together – repeat next year if asked.</p> <p>2. Deanery & Diocesan Synod representation –</p> <p>Rose is resigning from the Deanery Synod and hence from the Diocesan synod for which she was the Deanery synod rep. Oliver willing to become the Parishes 2nd Deanery synod rep alongside Jane.</p> <p>Action: Rose to advise Deanery Synod and Leominster office of the change and Oliver’s contact details (<i>done</i>)</p> <p>3. Our use of Social Media and other Publicity –</p> <p>We should use the Facebook Yarpole Community page to post details of services etc but not theology however there could be links to our own facebook page or website.</p> <p>Action; Rose to look at how to set Oliver up as an editor for ACHURCHNEARYOU and to share details of the Live at Leonard’s Facebook page to consider if that would be any use or if we should set up our own. (<i>done</i>)</p>
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Updates	
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6	<p>1. Diocese/Deanery Activity update – Matthew</p> <p>a. Diocesan Year of Faith (Year of Faith 2024 - Diocese of Hereford (anglican.org)) has started with a list of events (see Appendix A). Could the working group on posters to link to this.</p> <p>b. Deanery Coffee Mornings participation – a chance to raise money at The Forbury, it is a social event but also a fund raising event through selling crafts, cakes etc.</p> <p>Action: Jane will look at her free Fridays and liaise forward with vacant slots at Forbury.</p> <p>c. Annual stats submission –</p> <p>Actions:</p> <p style="padding-left: 20px;">Matthew and Church wardens to do it by the end of the month.</p> <p style="padding-left: 20px;">Oliver/Jane need to be set up with logons.</p> <p style="padding-left: 20px;">Rose to send Kerry Preedy a request for this (<i>done</i>)</p> <p>d. Other events. Threads of Creation at the Priory is to be held July.</p> <p>2. Treasurer Report (see Appendix B)</p> <p>a. New fees model from deanery that means our contribution has gone up by 25%.</p> <p>b. We are likely soon to lose 2 regular donors and that will reduce our income by £100 per month.</p> <p>c. The Parishioner made a small loss, they are having a team meeting at the end of the month</p> <p>d. For 2024 we have increased our Parish Share to £8k.</p> <p>Motion: To pay a) Sue Russell the Music Director Honorarium and b) £150 to the St.Leonards Flower Arrangers and c) record grateful thanks to Morwenna for the flowers at Croft</p> <p>Proposed Gordon Ewing Seconded Jane Higgins Passed</p> <p>Tithe – St. Leonards has traditionally received a tithe payment. In 2022 diocese advised that they should retain this fund centrally in favour of chancel repair liability. The money can now been released to us although we have an option to leave it at the diocese but PCC agreed that we would</p>
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like it sent to us.

Action: We still need to find a treasurer to replace Sue Smith – Rose to put an advert in the February Parishioner

3. Church Warden Report –

Action: Jane /Oliver need to chase up the DAC inspection of Croft floor – Faculty will be required

4. St. Leonards Management update – covered in opening discussion

5.

6. Croft Chapel Update

Motions:

a. That the PCC authorises electrical repairs at Croft in accordance with the quote received from G.E. Bright Electrical Ltd.

b. That the PCC authorises replacement of the floodlights at Croft with LED lights in accordance with the quote from G.E. Bright Electrical Ltd, and endorses the application for a faculty for this purpose.

Both motions proposed Rose Jenkins, Seconded Jane Higgins

7. Safeguarding report : Barbara has stepped down as Safeguarding Officer and Jane is the safeguarding officer.

8. Joint Council report – nothing to report

9.

7 **Any Other Business Correspondence & Forthcoming Events**

a. Grants for Church repairs – web link –

[New grant fund open to churches in the diocese - Diocese of Hereford \(anglican.org\)](https://www.anglican.org)

b. Infor from National Churches trust : web link-

[Four things that made 2023 a year of opportunity for churches – and how we can build on them in 2024 | National Churches Trust](#)

Action: Gordon Ewing to bring these to attention at next weeks SLM meeting

8 **Next Meetings :** **PCC Meeting Dates**

2023/4 : March: 7th

2024/5: April 11th; June 20th; Sept 5th : Nov 7th : Jan 16th : March: 6th

4th Sundays

January 28	Jane Higgins
February 25	William Talbot-Ponsonby
March 24	James Forrester
April 28	Derek Chedzey
May 26	Oliver Elphick
June 23	
July 28	Phillippa Wright
August 25	
September 22	
October 27	Marion Forrester
November 24	Derek Chedzey (possible)
December 22	none

APPENDIX A : **DIOCESAN Year of Faith Events**

YEAR OF FAITH 2024: Events coming up Jan - March 2024

For more information on all of these first-quarter events, or to book on Eventbrite, please see the Year of Faith page on our website [here](#).

- Saturday 13th January-St. George's, Pontesbury - Bishop's Teaching Day
- Saturday 10th February-St Laurence's, Ludlow - Bishop's Teaching Day
- Thursday 14th March– Halo Craven Arms Community Centre, Craven Arms - Bishop's Study Day
- Saturday 23rd March-St Paul's, Tupsley, Hereford - Bishop's Teaching Day
- 8/9th March– Hereford Cathedral - Passion Play

(for more information and to book for the Pasion Play, see the Hereford Cathedral website for the [8th March](#) and [9th March](#))

For more information about all of the above or to host a Spiritual Questions evening, contact mark.melluish@hereford.anglican.org

APPENDIX B: Treasurers Reports

NOVEMBER

	Nov-23				
CCLA	Charities Deposit Fund	Pierrepont Ecclesiastical			£ 100.65
CCLA	Charities Deposit Fund	PCC Yarpole			£ 51,147.77
	CBF	Bell Tower Fund			£ 2,740.61
CAF	CAF Bank	Croft with Yarpole and Lucton		Reconciled	£ 21,589.93
			General Funds		£ 13,261.35
	As at end Nov 23	Restricted Funds	Cupola		£ 193.37
	As at end Nov 23	Designated Funds	Cupola		£ 1,979.95
	As at end Nov 23	A S H P			£ -
	As at end Nov 23		Parishioner		£ 1,323.86
	As at end Nov 23		Burial Ground		£ 4,246.40
	As at end Nov 23		Chancel		£ 585.00
	As at end Nov 23		Reconciled		£ 21,589.93

	Nov-23				
Income	Parish Giving	£ 429.44	Expenditure	Parish Offer	
	Regular Givers	£ 500.00		Team Ministry	£ 122.17
	Sum up	£ 4.92		Yarpole Exp	£ 387.20
	Yarpole Collection	£ 30.00		Croft Exp	£ 480.00
	Yarpole Wall Boxes	£ 8.00		A/c Fee	£ 5.00
	Tithe Income			Croft Insurance	£ 112.19
	Croft Collection	£ -		Croft Elec	£ -

	Croft Wall Box	£ 143.00		SLM	£ 420.00
	GWD box at Croft	£ 55.42		Donations	£ -
	Fuel Grant H Diocese	£ -		Third Party Funds	£ -
	HMRC	£ 104.87		Fete	£ -
	Fundraising	£ -		Burial Ground	£ -
	Contra to SLM	£ -		Contra to SLM	£ -
	Legacy/interest	£ -		Flower Fund	£ -
	Assigned Fees	£ 678.00		Croft	£ -
	Third Party Funds	£ -		Parishioner	£ 277.40
	B Ground	£ -		Legacy	£ -
	Fete and Flowers	£ -		ASHP	
	Parishioner	£ 105.00		Ass Fees Admin	
	Fund Raising Croft Res			Unit	£ -
	Fund Raising Croft Designated	£ 198.44			
	Total	£ 2,257.09			£ 1,803.96

DECEMBER

Dec-23					
CCLA	Charities Deposit Fund	Pierrepont Ecclesiastical			£ 100.65
CCLA	Charities Deposit Fund	PCC Yarpole			£ 51,147.77
	CBF	Bell Tower Fund			£ 2,740.61
CAF	CAF Bank	Croft with Yarpole and Lucton		Reconciled	£ 20,025.17
			General Funds	£	12,183.02
	As at end Dec 23	Restricted Funds	Cupola	£	193.37
	As at end Dec 23	Designated Funds	Cupola	£	2,064.70
	As at end Dec 23	A S H P		£	-
	As at end DEC 23		Parishioner	£	1,748.68
	As at end DEC 23		Burial Ground	£	3,250.40
	As at end DEC 23		Chancel	£	585.00
	As at end DEC 23		Reconciled	£	20,025.17
	Dec-23				
Income	Parish Giving	£ 454.44	Expenditure	Parish Offer	£ 1,500.00
	Regular Givers	£ 150.00		Team Ministry	£ 122.17
	Sum up	£ 14.75		Yarpole Exp	£ -

	Yarpole Collection	£ 30.00		Croft Exp	£ -
	Yarpole Wall Boxes	£ 14.80		A/c Fee	£ 5.00
	Tithe Income			Croft Insurance	£ 112.19
	Croft Collection	£ 33.20		Croft Elec	£ 22.22
	Croft Wall Box	£ 60.50		SLM	£ 420.00
	GWD box at Croft	£ 24.25		Donations	£ -
	Fuel Grant H Diocese	£ -		Third Party Funds	£ -
	HMRC	£ 111.12		Fete	£ -
	Fundraising	£ 168.25		Burial Ground	£ 996.00
	Contra to SLM	£ -		Contra to SLM	£ -
	Legacy/interest	£ 26.76		Flower Fund	£ -
	Assigned Fees	£ -		Croft	£ -
	Third Party Funds	£ -		Parishioner	£ -
	B Ground	£ -		Legacy	£ -
	Fete and Flowers	£ -		ASHP	
	Parishioner	£ 425.00		Ass Fees Admin	
	Fund Raising Croft Res			Unit	£ -
	Fund Raising Croft Designated	£ 84.75			
	Total	£ 1,597.82			£ 3,177.58

