

# CROFT YARPOLE & LUCTON PCC MEETING

## Minutes

### 7<sup>th</sup> September 2023 at 7.15 pm: St Leonards

	<i>Mins</i>
1	<p><b>Welcome,</b> Chair: Oliver Elphick</p> <p>Present: Oliver Elphick, Jane Higgins, Ruth Elphick, David Nightingale, Morwenna Lloyd, Richard Fletcher, Sue Smith, Rose Jenkins</p> <p>Apologies: Sandy Ewing; Gordon Ewing; Matthew Burns; Barbara Nurse</p>
2	<b>Discussion Topic</b> – none
3	<p>Minutes of previous meeting approved Proposed Morwenna Lloyd Seconded: Ruth Elphick Approved</p> <p><b>Updates:</b></p> <ol style="list-style-type: none"> <li>1. <b>Churchyard regulations</b> Oliver has produced a synopsis notice of the Burial Ground regulations which was discussed. <i>Action:</i> <b>Oliver</b> will amend the wording and circulate PCC for approval</li> <li>2. <b>Cupboard movement</b> Agreed that a new location for the cupboard will be in the Lady Chapel where the tables are now. They will be moved to behind the pews where the plastering is still to be done (<i>note – Andrew Prail will chase up the re-plastering</i>) If enough people are around this coming Sunday afternoon to safely move the cupboard, we will do it then. If not then John Cross has offered to assemble a team and move it asap. <i>Action</i> <b>Rose</b> to communicate decision to SLM, asking that the impact be reviewed after 6 months and assuming that they have done H&amp;S check.</li> <li>3. <b>Diocesan review of revised , proposed legal arrangement for Licence to Occupy.</b> No update</li> </ol> <p><b>Completed or shelved for now:</b></p> <p><b>In Progress</b></p> <p><b>Outstanding</b></p> <ol style="list-style-type: none"> <li>4. <b>Oliver</b> to send Gordon <b>any updates to Yarpole quinquennial.</b></li> <li>5. <b>David</b> will produce a note to put on the grave with kerbstones asking that they be removed</li> <li>6. <b>Jane</b> will follow up DBS certification for Oliver</li> <li>7. <b>All</b> to respond to <b>Oliver's</b> previous email re posters which he will re-send</li> <li>8. <b>Mathew</b> still to respond re Earl Mortimer College engagement</li> <li>9. <b>Sue</b> will talk to Barrie Morgan re the banners</li> <li>10. Bamboo in the churchyard has been cut down but the shoots are re-appearing, bonfire may be too dangerous, those present on Sunday afternoon will review the situation.</li> </ol>

## Decisions

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### 1. The Future of "House Church" courses.

Orleton are running an Autumn Prayer course which we could join whilst we decide if and what course we next run here. We don't want to lose the momentum established.

*Action*

**Oliver** will investigate alternatives to come back to PCC with a proposal for consideration  
**Rose** to give Grave Talk materials to Ruth for assessment

### 2. Harvest Festival 8<sup>th</sup> October

*Action*

**Sue** will liaise with Luston Brownies who have offered to do some decoration in the Church.

**Jane/Sue** will put a service together.

**Richard** will supply contact details for his suggested speakers

**Oliver** To advertise the service in the Parishioner.

**All** Tea & Coffee afterwards with cake and/or sandwiches

**Rose** will put Posters up the drive in the previous week

### 3. Big Quiz – 8<sup>th</sup> October, arrangements in place for Quiz at the Pub

### 4. All Souls – Book in the vestry is put out on the Bier for a few days in advance. Thursday 2<sup>nd</sup> November. 2<sup>nd</sup> November 5.30 candles in the sand –

*Action:*

**Rose** to check format with Barbara.

**Oliver** will prepare one of the hanging boards for people to put photos on of lost loved ones

### 5. Christmas :

1<sup>st</sup> Sunday of Advent is Dec 3<sup>rd</sup>

Dec 17<sup>th</sup> – 4pm 9 Lessons & Carols at Croft.

Dec 20<sup>th</sup> Carol singing around the village

Dec 24<sup>th</sup>

- No morning service as no leader is arranged
- Carols 3pm round the tree here at Yarpole
- Midnight Mass at Eye,

Dec 25<sup>th</sup> Christmas Day 9.30 at Yarpole **if clergy available, tbc at Church Wardens October meeting else it will be a non communion Morning Prayer organised by us and possibly at a later time.**

Dec 31<sup>st</sup> is a 5<sup>th</sup> Sunday – location tbc

The Birchpoles may want to do a separate Christmas Concert in the Church

### 6. Motion to support Jane Higgins Course attendance:

The PCC supports and approves Jane Higgins application to undertake the CofE Course on Introduction to Christian Ministry at Ludlow

Proposed: Sue Smith Seconded: Rose Jenkins All agreed.

### 7. Seasonal Cookbook funding request

The PCC We will provide 50% funding up to £150 with the following provisos


- a. max £5 cover price
- b. format should have a bit of shine (maybe like Broad Sheep) as we see the biggest market would be as Christmas gifts from local residents to friends and family elsewhere and could be in competition with the Shop Calendar
- c. it needs to be ready for Made in HR6.
- d. Sales of this publication would be reviewed before any commitment to another booklet.

*Action:*

**Rose** to advise Gordon & Sandy Ewing and SLM of this decision

8. **4<sup>th</sup> Sundays 2023**  
*Action:* All send suggestions of worship leaders to Ollie
9. Forbury Coffee Mornings – not before Christmas

## Discussions

- 5
  1. Code of conduct for PCC members –  
*Action:*  
**All** to read it
  2. Bell Tower window  
A former member of this church who did much to write up its history and restore the Bell Tower has offered to fund a stained glass window.  
*Action:*  
**Matthew Burns** will visit him to find out more detail of his wish
  3. Lucton Burial Ground railings  


A Lucton resident approached the Parish Council regarding removal of the railings which are alongside a fence that has recently been erected. The PCC consider the railings to be part of the heritage of the Burial Ground where the ongoing maintenance is financially supported by the Parish Council. Refurbishment would only be possible with Parish Council financial support. Neither can they be removed without the Diocesan approval by way of a faculty.  
*Action:*  
**Rose** will advise the Parish Council of this decision

## Update

- 6
  1. **Treasurer Report :**  
Donations received from music in churchyard, the wall box, use of Marquee and bric a brac stall. Still only paying in funds once a month. Still awaiting final retention bill for Croft work
  2. **Church Warden Report:**  
St. Leonards: Need replacement lightbulbs.  
  
Croft:  
Met with Anna from National Trust, they are planning to do Christmas Light spectacular again, shining lights onto the Church. It was suggested that we arrange one or two Carol services with maybe choir from Leominster Priory who could bring an organist. Also Lucton school may have a choir who could also perform on a different evening  
  
Major problem at Croft with the floor. Jane has met with Andrew Pike , an archaeologist rom DAC to look at the tiles. We could lift and display the nicer ones or we get a covering to go over them that preserves them. DAC going to arrange a site visit and then make suggestions.  
  
The NT also suggested getting the clock working again, awaiting estimates, likely to need major grant funding

Survey of the Croft graveyard being done to determine where ancient burials would be but historic graveyards should be part of the Church. We would need them to build up the path outside the church entrance where flooding has been occurring since the metal edging was installed/

Croft also needs redecorating.

**3. St. Leonards Management update**

- a. Feedback from Gordon identifies
  - i. Request for music in church outside of services – this would require sound system upgrade – **opposed by Oliver who believes the Church should be quiet**
  - ii. Church specific wheelie bin – to be investigated although PCC unclear what rubbish gets put in that bin.
  - iii.
- 4. **Safeguarding report** – nothing to report

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**Any Other Business Correspondence & Forthcoming Events** - Nothing

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**Next Meetings : Suggested for 2023/4**

Nov 9<sup>th</sup> : Jan 11<sup>th</sup> : March: 7<sup>th</sup>

**4<sup>th</sup> Sundays 2023/24**

24 September	William Talbot-Ponsonby
22 October	Rev Nick Helm
26 November	Rob Walker