

CROFT YARPOLE & LUCTON PCC MEETING Minutes

7th March 2024 at 7.15 pm: St Leonards

	<i>Mins</i>	
1	Welcome & Opening Prayer	Chair: Revd Matthew Burns Present: Oliver Elphick; Ruth Elphick; David Nightingale; Gordon Ewing; Sandra Ewing; Morwenna Lloyd; Sue Smith; Rose Jenkins; Richard Fletcher; Jane Higgins Apologies: None
2	Discussion	<p><i>Location of proposed new chairs.</i></p> <p>There was a discussion following our last meeting regarding the purchase and location of new chairs but this was not recorded in the minutes. Suggested locations included a new shed, the balcony or within St Francis Chapel itself or even permanently set out in the church. This has not been formally discussed by the PCC and that discussion was now requested.</p> <p>Gordon & Sandy have investigated and measured the chair storage base and it fits alongside the cupboards in the chapel, next to the pillar.</p> <p>There is concern that St Francis Chapel is losing its focus as a special area for private prayer and contemplation. This is exacerbated by its general use for meetings, ad hoc storage and other general disregard. As a result the PCC have asked Gordon as SLM rep to convey to them our view that secular meetings should not be held in St Francis chapel. We will put up a notice inviting people to respect as a place of contemplation together with the prayer of St Francis and enhance the layout of items in the Chapel to reflect its purpose. We will move the piano out of the chapel, Gordon and Sandy can provide an artist easel and produce a notice Can we bring a pew back from the pub?</p> <p>Action : Gordon : Move the piano from the Chapel and make the notice.</p>
2	Minutes of previous meeting	<p>approved</p> <p>Outstanding Actions from last meeting</p> <ol style="list-style-type: none"> 1. Oliver <ol style="list-style-type: none"> a. 4th Sunday worship schedule completed and included at the end of these minutes b. Future course – starting 15th April Mondays, fortnightly. c. Robert Kay has reported that the organ is registered, no further action required d. The Burial Ground regulation notice is made and will be positioned on the left by the burial ground entrance 2. Jane <ol style="list-style-type: none"> a. Jane has sent the forms to Oliver 3. Mathew <ol style="list-style-type: none"> a. No update from Stephen Challoner on Licence to Occupy b. Earl Mortimer liaison update – MB going to speak to the Art Teacher with target dates of mid June – end July. Maybe also invite Lucton school to stage an exhibition at another time in the year c. Ian Mortimer visit update – no update 4. Sue 5. Ruth 6. Sandy 7. Gordon 8. Morwenna 9. Rose

	<p>10. Richard</p> <p>11. David</p> <p>a. Removal of kerbstones and replace with explanatory note – will be done by Easter</p> <p>12. All</p> <p>a. Posters working group – Oliver/Jane/Sandy – still to be convened</p> <p>b. There is exhibition in the Cathedral – maybe the journey through Christs Life with biblical quotes – this could be an example.</p> <p>c. Chancel banners – refresh or replace – we could include this as discussion at the ACPM</p>
Decisions	
4	<p style="text-align: right;">15</p> <p>1. ACPM arrangements</p> <p>a. Nomination forms for Church Wardens & PCC members completed</p> <p>b. Parochial Church Register update of numbers required</p> <p>c. Format will be Evening Prayer – ACPM – Tea / Coffee & Cake</p> <p>d. Cake provision requested ; Biscuits; Flapjack etc please</p> <p>Action : Jane will include details of this in Parishioner</p> <p>2. Finding a new Treasurer – More engagement with the Pub might find us a candidate. Action: Richard will pursue possible leads.</p> <p>3. Annual stats submission – done except the financial submission which is not due till the end of June</p>
Discussions	
5	<p>1. Deanery Coffee Mornings participation: Forbury Friday mornings. Action : Oliver & Ruth will visit and investigate</p> <p>2. Refurbishment of Inscription on the Ancients Grave Action: Jane will review repainting of the letters. An alternative is to have a board alongside explaining the origin purpose and inscription.</p> <p>3. Date of 1st PCC meeting after AGM – I set a date of April 11th for our first meeting before AGM date set at 21st. Time travel arrangements are not yet in place so date needs to be changed. New date : Tuesday 30th April 7:15pm</p>
Updates	
6	<p>1. Diocese/Deanery Activity update Diocese trying to develop a Diocesan strategy – Meeting Next Monday at St. Lawrence Ludlow. Rose circulated details of this from Matthew Deanery activity:</p> <ul style="list-style-type: none"> • Wigmore is being re-organised • Year of Faith activity is Cathedral based • Team review to begin soon <p>2. Treasurer Report attached.</p> <p>3. Church Wardens Report: Received dates for DAC visit to both Croft 10.00 am and 11.15 t. Leonards 24th April</p> <p>4. St. Leonards Management update <i>Report from Gordon:</i></p> <p>a. I was asked to raise with SLM the use of the porch as a dumping ground. SLM fully understood and you will note that the porch has been tidier recently and that Andrew P is trying to obtain a separate 'sentry box' style of shelves to house those items that have previously been placed in the porch.</p>

	<p>b. I also reported on the ‘research’ into the chairs at St Lawrence, Ludlow - which I duly did in a favourable way. The matter is now in hand - subject to whether a faculty will be needed.</p> <p>c. Also looking at making doors more “user friendly” in opening and closing</p> <p>5. Croft Chapel Update - awaiting report from DAC visit</p> <p>6. Safeguarding report – nothing to report</p> <p>7. Joint Council report-</p>																																	
7	<p>Any Other Business Correspondence & Forthcoming Events</p> <ol style="list-style-type: none"> 1. March 17th – Walking the Pyrenees – Illutrated talk - Help required: <ol style="list-style-type: none"> a. Setting up Projector, & screen. Rose will bring projector and laptop b. Putting out chairs – format subject to sunshine c. Providing cakes d. Bringing tea, coffee sugar, milk, juice e. Setting up Tea f. Serving Tea g. Parking supervision h. Door – Audrey with support from Sue who will pay Jake from the takings? i. Clearing up afterwards j. Taking down boards from along bottom road 2. Christianity Explored Course – being delivered with Phillppa, starting 15th April 3. Charity endorsement – seeking permission to put up a poster seeking donations. It was suggested that instead have a focus of a special 4th Sunday service and maybe a Forbury coffee morning 																																	
8	<p>Other Items of Interest</p>																																	
9	<p>Notification of Forthcoming meetings/ events</p> <p>PCC Meetings 2024/5: April 30th: June 20th; Sept 5th : Nov 7th : Jan 16th : March: 6th</p> <p>4th Sundays</p> <table border="1" data-bbox="240 1294 1294 1697"> <tr><td>January 28</td><td>Jane Higgins</td></tr> <tr><td>February 25</td><td>William Talbot-Ponsonby</td></tr> <tr><td>March 24</td><td>James Forrester</td></tr> <tr><td>April 28</td><td>Derek Chedzey</td></tr> <tr><td>May 26</td><td>Sue Russell</td></tr> <tr><td>June 23</td><td>Jonathan Roberts</td></tr> <tr><td>July 28</td><td>Phillippa Wright</td></tr> <tr><td>August 25</td><td>Oliver Elphick</td></tr> <tr><td>September 22</td><td>Eye Church joint Service</td></tr> <tr><td>October 27</td><td>Marion Forrester</td></tr> <tr><td>November 24</td><td>Rob Walker</td></tr> <tr><td>December 22</td><td>none</td></tr> </table> <p>Be Still (1st Weds in the month 5.30-6pm)</p> <table data-bbox="240 1832 991 1928"> <tr> <td>3rd Apr – Oliver</td> <td>1st May – Rose</td> <td>5th June – Sandy</td> </tr> <tr> <td>3rd July – Oliver</td> <td>7th Aug – Rose</td> <td>4th Sept – Sandy</td> </tr> <tr> <td>2nd Oct – Oliver</td> <td>6th Nov – Rose</td> <td>4th Dec – Sandy</td> </tr> </table> <p>Singing the Faith: 2nd & 4th Tuesdays at 7.30 in the Church Jan 9th and 23rd : Feb 13th and 27th: March 12th & 26th.</p>	January 28	Jane Higgins	February 25	William Talbot-Ponsonby	March 24	James Forrester	April 28	Derek Chedzey	May 26	Sue Russell	June 23	Jonathan Roberts	July 28	Phillippa Wright	August 25	Oliver Elphick	September 22	Eye Church joint Service	October 27	Marion Forrester	November 24	Rob Walker	December 22	none	3 rd Apr – Oliver	1 st May – Rose	5 th June – Sandy	3 rd July – Oliver	7 th Aug – Rose	4 th Sept – Sandy	2 nd Oct – Oliver	6 th Nov – Rose	4 th Dec – Sandy
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Finance Report:
Jan 24

Jan-24					
CCLA	Charities Deposit Fund	Pierrepont Ecclesiastical			£ 101.94
CCLA	Charities Deposit Fund	PCC Yarpole			£ 51,819.46
	CBF	Bell Tower Fund			£ 2,777.36
CAF	CAF Bank	Croft with Yarpole and Lucton		Reconciled	£ 21,025.07
			General Funds		£ 13,197.30
	As at end Jan 24	Restricted Funds	Cupola		£ 193.37
	As at end Jan 24	Designated Funds	Cupola		£ 2,140.24
	As at end Jan 24	A S H P			£ -
	As at end Jan 24		Parishioner		£ 1,658.76
	As at end Jan 24		Burial Ground		£ 3,250.40
	As at end Jan 24		Chancel		£ 585.00
	As at end Jan 24		Reconciled		£ 21,025.07

	Jan-24				

Income	Parish Giving	£ 429.44	Expenditure	Parish Offer	£ -
	Regular Givers	£ 150.00		Team Ministry	£ 256.34
	Sum up	£ 63.91		Yarpole Exp	£ 134.40
	Yarpole Collection	£ 50.00		Croft Exp	£ 286.00
	Yarpole Wall Boxes	.		A/c Fee	£ 5.00
	Tithe Income	£ 292.95		Croft Insurance	£ 112.19
	Croft Collection	£ -		Croft Elec	£ -
	Croft Wall Box	£ 150.75		SLM	£ 420.00
	GWD box at Croft	£ 83.34		Donations	£ -
	Elect from Croft Castle	£ 189.88		Third Party Funds	£ -
	HMRC	£ 104.87		Fete	£ -
	Fundraising	£ 250.25		Burial Ground	£ -
	Contra to SLM	£ -		Contra to SLM	£ -
	Legacy/interest	£ -		Flower Fund	£ 150.00
	Assigned Fees	£ -		Croft	£ -
	Third Party Funds	£ -		Parishioner	£ 467.60
	B Ground	£ 50.00		Legacy	£ -
	Fete and Flowers	£ -		ASHP	
	Parishioner	£ 377.50		Ass Fees Admin	
	Fund Raising Croft Res			Unit	£ -
	Fund Raising Croft Designated	£ 78.04			
	Total	£ 2,270.93			£ 1,831.53

Feb 24

Feb-24					
CCLA	Charities Deposit Fund	Pierrepont Ecclesiastical			£ 101.94
CCLA	Charities Deposit Fund	PCC Yarpole			£ 51,819.46
	CBF	Bell Tower Fund			£ 2,777.36
CAF	CAF Bank	Croft with Yarpole and Lucton		Reconciled	£ 20,338.58
			General Funds		£ 12,151.09
	As at end Feb 24	Restricted Funds	Cupola		£ 193.37
	As at end Feb 24	Designated Funds	Cupola		£ 2,152.56
	As at end Feb 24	A S H P			£ -
	As at end Feb 24		Parishioner		£ 1,956.16
	As at end Feb 24		Burial Ground		£ 3,300.40
	As at end Feb 24		Chancel		£ 585.00
	As at end Feb 24		Reconciled		£ 20,338.58

	Feb-24				

Income	Parish Giving	£ 429.44	Expenditure	Parish Offer	£ -
	Regular Givers	£ 150.00		Team Ministry	£ 134.17
	Sum up	£ 29.50		Yarpole Exp	£ -
	Yarpole Collection	£ 40.00		Croft Exp	£ 1,127.77
	Yarpole Wall Boxes	£ -		A/c Fee	£ 5.00
	Tithe Income	£ -		Croft Insurance	£ 112.19
	Croft Collection	£ 30.00		Croft Elec	£ 37.98
	Croft Wall Box	£ -		SLM	£ 420.00
	GWD box at Croft	£ 36.96		Donations	£ -
	Elect from Croft Castle	£ -		Third Party Funds	£ -
	HMRC	£ -		Fete	£ -
	Fundraising	£ -		Burial Ground	£ -
	Contra to SLM	£ -		Contra to SLM	£ -
	Legacy/interest	£ -		Flower Fund	£ -
	Assigned Fees	£ 125.00		Croft	£ -
	Third Party Funds	£ -		Parishioner	£ 292.60
	B Ground	£ -		Legacy	£ -
	Fete and Flowers	£ -			£ -
	Parishioner	£ 590.00			£ -
	Fund Raising Croft Res				£ -
	Fund Raising Croft Designated	£ 12.32			
	Total	£ 1,443.22			£ 2,129.71